**HVAC PERMIT APPLICATION**

**HVAC CONTRACTOR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PROPERTY OWNER NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CONSTRUCTION ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GENERAL CONTRACTOR NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_COMMERCIAL\_\_\_\_\_RESIDENTIAL\_\_\_\_\_NEW INSTALLATION\_\_\_\_REPLACEMENT**

**TOTAL HVAC JOB COST (MATERIALS & LABOR) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(PROJECTS EXCEEDING $10,000.00 WILL REQUIRE A COPY OF AN EXECUTED CONTRACT)**

**PERMIT FEES FOR COMBO, SPLIT UNITS AND PACKAGE UNITS ARE TO BE MARKED AS TWO SEPARATE UNITS (AIR HANDLER/HEAT PUMP OR FURNACE/AIR CONDITIONER).**

PLEASE INCLUDE A SELF-ADDRESSED, STAMPED ENVELOPE FOR MAIL OR FAX PERMITS

|  |  |  |  |
| --- | --- | --- | --- |
| **EQUIPMENT BEING INSTALLED** | **NO.** | **PERMIT COST** | **TOTAL PERMIT FEE** |
| **REPLACE FURNACE/AIR HANDLER (CIRCLE ONE)** |  | **$15.00** |  |
| **EXHAUST VENT/FLUE/VAV BOXES**  **(NEW, REPLACEMENT)** |  | **$5.00** |  |
| **NEW FURNACE/AIR HANDLER (CIRCLE ONE)** |  | **$15.00** |  |
| **SUPPLIES-DIFFUSERS** |  | **$0.50** |  |
| **RETURNS-GRILLES** |  | **$0.50** |  |
| **HEAT PUMP 1 AND 2 TONS** |  | **$15.00** |  |
| **HEAT PUMP 3 AND 4 TONS** |  | **$25.00** |  |
| **HEAT PUMP 5 AND 6 TONS** |  | **$35.00** |  |
| **HEAT PUMP 7 TONS AND OVER + LINE BELOW** |  | **$35.00** |  |
| **NUMBER OF TONS OVER 7** |  | **$5.00 PER TON** |  |
| **AIR CONDITIONING-24,001 TO 59,000 BTU'S**  **(UP TO 5 TONS/OR CENTRAL STATION)** |  | **$15.00** |  |
| **AIR CONDITIONING-60,000 TO 99,999 BTU'S** |  | **$20.00** |  |
| **AIR CONDITIONING-100,000 BTU'S AND OVER**  **+ LINE BELOW** |  | **$25.00** |  |
| **NUMBER OF TONS OVER 100,000 BTU'S** |  | **$1.00 PER TON** |  |
| **DUCT MODIFICATIONS/WORK SHALL BE CALCULATED PER BUILDING PERMIT SCHEDULE OF FEES** |  |  |  |
| **REFRIGERATION FEE SHALL BE CALCULATED**  **PER BUILDING PERMIT SCHEDULE OF FEES** |  |  |  |
| **TOTAL PERMIT FEE** |  |  | $ |

ALL WORK SHALL BE DONE IN COMPLIANCE WITH THE LAWS AND ORDINANCES OF THE CITY OF CHARLESTON AND IN ACCORDANCE WITH APPROVED PLANS AND SPECIFICATIONS ON FILE WITH THE BUILDING DEPARTMENT.

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SIGNATURE OF OWNER/CONTRACTOR OR AUTHORIZED DATE REQUESTED

REPRESENATIVE REQUESTING PERMIT