

American Rescue Plan Act (ARPA) Funding Application

[Print](#)
Submitted by:
Status: Open

Priority: Normal

Assigned To: Jonathan Storage

Due Date: Open

Attachments

- [WVHR Board Resolution & Main Campus & West Side Expansion Quotes.pdf](#) - 2021-11-17 04:22:28 pm



**American Rescue Plan Act (ARPA)
Funding Application
Non-Profit, Community Groups, Neighborhood Associations, and Businesses
APPLICATION DEADLINE: December 15th 2021**

Application must be completed in full to be considered. Submit completed application and enclosures/attachments by email to ARPA@cityofcharleston.org, or mail to City Manager's Office, 501 Virginia Street East Charleston, WV 25301.

All requests for funding **must be directly related to COVID-19 mitigation or recovery efforts** and must fall within the parameters of at least one of the goals set by the treasury department along with other requirements listed within this application.

GENERAL INFORMATION

*** Name of Project/Program:**

WV Health Right Clinic Expansion Project

*** Organization Name:**

WV Health Right Inc.

*** Address:**

1520 Washington Street East Charleston, WV 25311

*** Primary Contact Person:**

Dr. Angie Settle

Title:

CEO

*** Phone:**
*** Email:**

304-414-5931

asettle@wvhealthright.org

Federal Tax ID:

31-1066881

If applicable: DUNS Number:

175531904

To obtain a DUNS number please visit <https://fedgov.dnb.com/webform> After obtaining, please register your organization with the System for Award Management at <https://sam.gov/SAM/>

List the organization's owner(s), Board of Directors, senior staff members, and other key members:

• Board of Directors Bob Whitler, President Ryan Lindsay, Vice President Dr. John Turley, Treasurer Fran Moore, Secretary Libby Boggess, Past President Greg Clarke, MD, Medical Director Dan Thistlewaite, MD Zarpash Babar, MD Christine Teague, Pharm D Joe Farris, MD James Johnson Ivin Lee Michael Tupta, DDS David Shapiro Dr. Dina Bowe • Senior Staff Members Dr. Angie Settle, CEO Rhonda Francis, Director of Clinical Services Steven Hall, Director of Communications and Administrative Support Brandi O'Dell, Director of Operations Shayla Leftridge, Director of Community Outreach, Diversity, Equity, and Inclusion Mendi Harkins, Fiscal Director

Describe any partner organizations, their roles, and your relationship with them:

WV Health Right has a long-standing relationship in collaborating with community partners to improve results and improve patient outcomes. However, the size and scope of this project will outweigh the local availability of resources needed to fully complete the project. WV Health Right has already engaged with the following groups or entities to enhance the proposed project by leveraging space, funding, volunteer capacity, and other resources. • Charleston Area Medical Center • Kanawha-Charleston Health Department • Shiloh Baptist Church • Metropolitan Baptist Church • St. Paul Baptist Church • A More Excellent Way Church • New First Baptist Church • New Covenant • New Life Church • Grace Bible Church • Sojourners • Liberty Center • Manna Meal • Roark Sullivan Lifeway Center • Twin Cities • Pan Hellenic Greek Council • NAACP of Charleston • Dem 2 Brothers and a Grill • Black Lives Matters (BLM) – Charleston • The Greater Kanawha Valley Foundation • The City of Charleston • WV Department of Health and Human Services • WV Department of Public Health • Ryan White Program • Individual Donors

BUDGETARY OVERVIEW - Must match Budget Worksheet

* Funds Requested	* Total Program/Project Cost	Annual Organization Budget
\$2,200,000.00	\$10,100,000.00	\$5,835,328.00

Request Summary

1. Provide a narrative overview/summary of the request.

Topics that may be included but not limited to:

- Purpose and anticipated outcomes
- Individuals, entities, or communities served
- How the pandemic has necessitated this request
- Amount of any estimates and bids received to date
- Timeline for project completion

1. WV Health Right is requesting \$2,200,000 from the City of Charleston's American Rescue Plan Funds to assist with the overall costs associated with the main clinic's expansion project as well as Phases 3 and 4 and a new roof for the West Side Clinic location. The two projects collectively will cost approximately \$10,100,000 and funds will be used for the overall construction and renovation costs associated with these projects. The main expansion project is currently shovel-ready and is expected to be completed within a year of meeting funding requirements. The West Side location is also shovel-ready and is currently under Phase 2 construction. a. Purpose and anticipated outcomes: WV Health Right, Inc., has been the safety-net healthcare provider for nearly 40 years throughout the Kanawha Valley. Thousands of individuals seek access to free healthcare when no other alternative is available. Unfortunately, more and more are facing the need for a trusted healthcare provider and this clinic continues to provide that service. COVID-19 has caused a significant increase in the patient population due to lay-offs and furloughs and loss of healthcare coverage. Additionally, WV Health Right operates a daily drive-thru testing and vaccination site to continue pandemic response in addition to providing the previously existing day-to-day services. The anticipated outcomes for this specific request include increased healthcare access to underserved individuals; increased job opportunities for skilled

labor and healthcare professionals; and increased access to behavioral health services. b. Individuals, entities or communities served: The patients served by WV Health Right are uninsured, underinsured, and medically at-risk adults. Of those served, 38 percent have a household income at 100 percent of the Federal Poverty Level. Currently, 41 percent of the patients are insured through Medicaid; 10 percent are insured through Medicare; and 49 percent remain uninsured. The patients at both the main clinic and the West Side Clinic predominately represent the working poor, with 83 percent of established patients reporting working or residing in a household where someone is employed. Most of the clinic's patients suffer from one or more chronic illnesses, making them more susceptible to contracting and dying from COVID-19. The population served over the entire region will benefit from this expansion as services will continue to expand; the population's health outcomes will continue to improve; and the state's substance abuse crisis will receive the additional support and resources it needs to drastically reduce the effects of drug abuse and overdose rates among those suffering from Substance Use Disorder and mental illness. c. How the pandemic necessitated this request: WV Health Right has served on the front lines of the pandemic response since March 2020. In October 2020, WV Health Right became a state-certified testing site and began offering drive-thru COVID testing on a daily basis. Prior to this, WV Health Right was working with area homeless shelters to provide rapid testing to individuals entering the shelters for housing. Because this population is often transient in nature, it was imperative to provide rapid tests to reduce community spread of the virus. As a result of the clinic's response, additional medical professionals had to be hired as well as data entry staff to keep up with entering testing results and vaccine records. Further, WV Health Right's patient population increased by approximately 12,000 individuals due to lay-offs and furloughs and loss of healthcare coverage. Therefore, the clinic is at capacity with staff and patients until an expansion project is completed. d. Estimates received to date: The main clinic's estimate is \$8,960,000. However, due to the increasing costs of materials and anticipated additional contingent costs, an extra \$140,000 in cost overruns are estimated, bringing the total estimated cost of construction of the new three-story building and renovations of the existing structure to \$9,100,000. The West Side Clinic's estimated costs to complete both Phases 3 and 4 as well as a new roof for the building is anticipated to cost \$1,000,000. e. Timeline for project completion: Both projects are shovel-ready and will commence as soon as funding is secured. Both projects are anticipated to be completed in calendar year 2022.

Attach any additional information such as bids, concepts, designs, letters of support, etc. If submitting electronically the documents must be in PDF, Excel, or Word format and total file size must not exceed 10 megabytes.

Program/Project Details

* 1. The funding will be used to:

- Start a new program/project
 Maintain an existing program/project
 Expand an existing program/project

* 2. If funded, will the program/project be completed within FY 2022?

- Yes No

If no, when is expected completion year?

The projects are expected to be completed in calendar year 2022.

3. Which eligible ARPA Expenditure Category does this program/project represent (See <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf> for further details)? Please check all that apply:

*

- Public Health
 Negative Economic Impacts
 Services to Disproportionately Impacted Communities
 Premium Pay
 Infrastructure
 Other

4. Briefly describe the program/project funds are being requested for:

WV Health Right, Inc. is requesting \$1,200,000 from the City of Charleston's American Rescue Plan funding allocation to assist with the overall cost of the main clinic's expansion and \$1,000,000 to complete Phases 3 and 4 as well as a new roof at the West Side Clinic for a total of \$2,200,000. The total project for the main clinic is slated to cost approximately \$9,100,000 while the West Side expansion costs total \$1,000,000. The funding received from the American Rescue Plan will be used for the overall construction and renovation costs associated with these projects. Both projects are expected to be completed within a year of meeting the funding requirements. The funding requested will support the expansion projects for both the main clinic located at 1520 Washington St. East and the West Side Clinic located at 511

Central Avenue, both of which are within the city of Charleston. The main clinic will feature a three-story addition along with renovations to the existing clinic structure. The new design will provide additional space for patient care, laboratory services, behavioral health and substance use disorder treatment, and administrative offices. The West Side expansion will extend the current clinic space to include additional treatment areas for behavioral health services, a teaching kitchen, a family services unit, an exercise and multipurpose room, and classroom space for patient education and learning experiences, additional office space, HVAC replacement, and a new roof on the facility. Both expansions are vital to the continued growth and development of the health care services provided to more than 40,000 individuals on an annual basis. WV Health Right has been the safety-net healthcare provider for almost 40 years throughout the Kanawha Valley. Thousands of individuals seek access to free healthcare when no other alternative is available. Unfortunately, more and more are facing the need for a trusted healthcare provider and WV Health Right has always been ready to answer that call. COVID-19 has only increased the need for immediate and rapid access to quality healthcare as most of the clinic's patients suffer from one or more chronic illnesses and require extensive monitoring and continuity of care – including medications, dental, and optometric access, etc. WV Health Right must continue to acclimate to the growing needs of the community, and access to this funding opportunity will provide the necessary resources to move forward with the expansion of both the main clinic and West Side locations. The current building renovation and expansion project for the main clinic has completed its final stages of planning, design, and board approval. The project began the bidding process on June 4, 2021. The bid review process is complete, and contract awards are currently being assigned. The construction and renovations will commence as soon as possible as additional funding commitments are solidified, and it is anticipated that the project will be completed in calendar year 2022. The West Side expansion project has been in progress for several months and is also anticipated to be completed in calendar year 2022, depending on funding availabilities.

5. Describe the need for this program/project:

The clinic's patient population has grown from approximately 15,000 in 2014 to the current total of over 40,000, which has caused the need for additional clinic space. Not only has the patient population more than doubled over the past seven (7) years, but job creation has more than doubled as well – increasing from 32 employees in 2014 to 78 employees who are earning a living and respectable wage. WV Health Right has been providing healthcare to the uninsured and underserved and has served as an integral part of the healthcare provider landscape of our community since 1982. We have always been ready to meet the needs of the those we serve daily and during times of emergency, including the historic 1,000-year flood in 2016 as well as throughout the COVID-19 pandemic. We are seeking funding assistance so we can continue to carry out our mission and provide comprehensive healthcare to anyone in need. We are seeing more patients than ever as the primary safety-net health care provider for our community. We are the state's oldest and largest free and charitable clinic and the only clinic in the area that provides care totally free of charge to the patient without copays or sliding scale fees. We have been at our present location since 1999, and in those 22 years, we have grown to where we are currently bursting at the seams. We simply cannot continue accepting additional patients without expanding the facility. The West Side expansion efforts are directly related to addressing the barriers to care for this community. WV Health Right is dedicated to improving health equity across the continuum of care, and this community has experienced a lack of resources dedicated to improving quality of life and sustained healthcare efforts. WV Health Right was able to begin offering services in June 2021, to the uninsured and underinsured individuals within this community and is continuing to grow. The clinic's leadership has garnered additional community partnerships throughout the city and is taking a holistic approach to healthcare in a direct effort to improve overall patient health outcomes and reduce the comorbidities that are plaguing this community.

6. List other Charleston organizations in Charleston that address this need:

WV Health Right is the only free and charitable clinic located in the area. Other health care entities exist within the city of Charleston, but all other health care agencies, including federally qualified health centers (FQHCs), require some type of payment for services or sliding scale fees; and these fees prohibit many from accessing the care they desperately need. Although WV Health Right does bill Medicaid and Medicare for services provided, the patient will never receive a bill nor be expected to provide any type of payment for the care they receive. This includes comprehensive health care, vision services, onsite and mobile dental services, pharmaceutical assistance, and behavioral health and substance use disorder services.

7. Describe the level of collaboration with other organizations on this program/project:

WV Health Right works in collaboration with various community social services agencies and levels of government to maximize the limited resources available to meet the needs of our communities. The goal is for the main clinic's expansion to be part of a collaborative effort of funding sources, including state and federal funding, as well as foundation and individual donations. The West Side expansion project is a joint project with several community agencies, including several faith-based partners, that work together to not only increase health care accessibility, but also provide long-term patient education and wellness programs, food security initiatives, and workforce development opportunities. The overall objective is to work together using a holistic approach to improve overall health outcomes for individuals which ultimately results in a thriving community.

8. How will duplication of services be prevented?

As the only free and charitable health clinic in the city of Charleston, duplication of health services should not be an issue. Throughout viable and thriving community partnerships, duplication of services through our food security and workforce development opportunities at the West Side Clinic will not be an issue as we are only increasing their capacity to serve rather than trying to duplicate the services already provided.

Program Requirements and Objectives

1. Identify the target recipients of proposed services. Specify the number of City residents the program will serve during the fiscal year and explain the basis upon which this number is calculated.

The target recipients of this project are the underinsured/uninsured, medically at-risk residents in need of quality, consistent health care services. Currently, 41 percent of WV Health Right patients are insured by Medicaid; 10 percent are insured by Medicare, and 49 percent are uninsured. Further, 38 percent have a household income at 100 percent of the Federal Poverty Level, and of the patient population served, 83 percent of established patients represent the working poor, meaning these individuals reported either working or residing in a household where someone is employed. Most of the clinic's patients suffer from one or more chronic illnesses and require extensive monitoring and continuity of care, including prescription medications, dental care, vision care, and behavioral health services. According to the 2020 U.S. Census, 20.9 percent of Charleston's 48,864 residents live in poverty and 6.1 percent of the city's population has no health insurance. The expansion of both the main clinic and the West Side clinic will provide convenient access to quality, consistent and comprehensive health care services to residents of Charleston who currently have limited access to care. Further, more than 18,000 of the 40,000 current WV Health Right patients are residents of the city of Charleston.

2. List any eligibility requirements the program has with respect to age, gender, income, or residence.

Patients receiving care through WV Health Right are impoverished uninsured/underinsured West Virginia adults. Patients complete an eligibility application and provide proof of income to qualify. A picture ID and a pay stub are required as well as a current 1040 or 1040A tax return, a current W-2 from an employer, a current 1099 benefits statement, or copies of one month's wages. If the patient does not file income taxes, then the Form4506-T is completed to verify proof of non-filing or authorization for WV Health Right to obtain a copy of tax returns. This information is provided by patients annually to ensure continued eligibility.

3. If this is a continuing activity, describe a measurable outcome of the previous year's work regardless of funding source.

N/A

4. If this is a new program describe two anticipated measurable outcomes for the proposed program.

N/A

Budget

* 1. Has the organization received funding from the City of Charleston in the past for a similar program/project?

Yes No

* 2. Has the organization requested funding from other Federal, State, or Local government entities for any program/project support related to COVID-19?

Yes No

3. If yes, explain from which entities and the amounts requested for each program/project.

WV Health Right has requested \$1,000,000 from the Kanawha County Commission for the main clinic expansion project; \$4,000,000 from the Congressional Appropriations Committee; and \$4,000,000 from the West Virginia ARP fund. No additional funding has been sought yet for the West Side Clinic for Phases 3 and 4 and the new roof.

4. List any other Federal, State, Local, or private funding or grant awards received in the last three years and the amount and status of each award.

WV Health Right manages no less than 45-50 grants at any given time with some overlapping more than one fiscal year at a time. Government grantors include WV DHHR's Bureau for Public Health and Bureau for Behavioral Health, the city of Charleston, the Kanawha County Commission, and the Kanawha-Charleston Health Department via a mutual aid agreement with FEMA. Foundations and other funders include but are not limited to the following: The Greater Kanawha Valley Foundation, Unicare, United Way of Central WV, Astra Zenaca Healthcare Foundation, Logan Healthcare Foundation, Parkersburg Area Community Foundation, Sisters Health Foundation, Encova Foundation, BB&T now Truist Foundation, Glotfelty Foundation, CareFirst BlueCross BlueShield, Coalfield Health Center, Direct Relief,

Herscher Foundation and Daywood Foundation. **Please note that this list is not all inclusive due to the volume of grants WV Health Right manages. A more comprehensive list is available should more specific information be needed. Also, none of these entities listed above are funding the main clinic's expansion at this time. These funders primarily fund many of the services the clinic provides to patients. The Greater Kanawha Valley Foundation, Unicare, and CareFirst BlueCross BlueShield have assisted with Phases 1 and 2 of the West Side Clinic's construction, and those grants collectively totaled \$1,025,000.

5. Briefly summarize project revenues and expenses related to this request. This should coincide with the budget worksheet.

To date, WV Health Right has incurred expenses for the main clinic expansion project totaling approximately \$1,137,781. This includes the purchase of property, demolition and design work. WV Health Right has not yet received any grant funds for the main clinic's expansion project. However, individual donations in the amount of \$145,627 have been received to date. The official launch of the capital campaign to solicit donations occurred at the Volunteer Appreciation Dinner, which occurred on November 14, 2021. Currently, Phase 2 of the West Side Clinic expansion is underway. Not all bills have come in yet, but to date, WV Health Right has incurred expenses totaling \$662,197. Revenues associated with the West Side Clinic expansion will cover up through the remainder of Phase 2's renovations, which is anticipated to be an additional \$500,000 on top of the \$662,197 already incurred.

6. If this request is not fully funded, what adjustments to the program/project is the organization prepared to make?

If this request is not fully funded, additional funding sources will need sought to fund the remaining balances of both the main clinic expansion project and the West Side Clinic expansion project. Funding sources solicited include grants, donations, loans, and fundraisers.

7. Describe the plan for sustainability of the program/project or initiative after the requested award has been exhausted.

Since this funding request is for a one-time capacity-building project, no long-term support will be required. The clinic will continue to operate on increased funding from private donors, foundations, grant funding, and revenue generated from the reimbursement for care.

8. Briefly describe the organization's fiscal oversight / internal controls to minimize opportunities for fraud, waste, and mismanagement.

WV Health Right does have internal controls to minimize any opportunities for fraud, waste and mismanagement. Examples of the policies include the following: a. Two signatures are required on every check (CEO and a board member). b. Segregation of duties exists which requires that the person who enters checks received is not the same person who is responsible for depositing checks. c. The CEO must sign off on and approve every invoice that comes in to ensure that expenses are appropriate and necessary. d. The CEO must approve any expenses in advance that require reimbursement to employees. e. An additional layer of fiscal oversight includes the work of the Director of Operations. This director reviews every invoice/bill to determine which expenses are eligible to be billed to grants to ensure compliant spending. Additionally, the Director of Operations determines which personnel (and the percentage of salary/fringe) is to be billed on grants and tracks this information daily to ensure no double-dipping in any grant expenses occur. f. Petty cash is kept by the Director of Clinical Services and the Fiscal Director reconciles it quarterly. g. No changes are to be made to the bank accounts by the Fiscal Director without the CEO's permission given to the bank. h. The financial system used, QuickBooks, is separated into multiple accounts to keep track of expenses and revenue per program, such as onsite dental and mobile dental. These expenses are kept separate so as to determine funding deficits and sustainability of programs. i. Board meetings are conducted every other month where financial reports are presented for full transparency between fiscal staff, the CEO, and the Board of Directors.

9. How does your agency plan to separate ARPA funds from other agency funds for purposes of identification, tracking, reporting and auditing?

With the individual donations received thus far for the main building's expansion, a separate bank account has been set up to deposit all revenue into the capital campaign account. Expenses and revenues related to the West Side Clinic are tracked separately in QuickBooks to determine funding deficits, track expenses, and track revenue. Therefore, funds allocated to the main clinic's expansion will be tracked in the new, separate bank account, as well as in QuickBooks. The West Side revenues are identified in QuickBooks separately to easily ascertain which expenses and revenues are specific to that clinic's location. WV Health Right also undergoes an audit annually by an outside accounting firm. Further, the Director of Operations tracks all grant expenditures and provides all financial reporting to funders, including supporting documentation to substantiate the expenses. The Director of Clinical Services tracks all clinical data that must be reported to maintain licenses, regulatory compliance, etc.

REQUESTED BUDGET WORKSHEET

Revenue Source Projections

List all Estimated Funding for this Program/Project

* **Proposed City ARPA Funding**

Internal/Self-Funding

\$2,200,000

Donations/Other Fundraising

Government Grants/Other

\$7,900,000

*** TOTAL REVENUE**

\$10,100,000

Expenses Projections

List all Estimated Expenses for this Program/Project

Salaries/Wages

Amount Requested from City

Amount from Other Sources

Total Estimated Expenses

Benefits & Matchings

Amount Requested from City

Amount from Other Sources

Total Estimated Expenses

Contracted Services

Amount Requested from City

Amount from Other Sources

Total Estimated Expenses

Program Materials

Amount Requested from City

Amount from Other Sources

Total Estimated Expenses

Marketing

Amount Requested from City

Amount from Other Sources

Total Estimated Expenses

Supplies

Amount Requested from City

Amount from Other Sources

Total Estimated Expenses

Other

Amount Requested from City

Amount from Other Sources

Total Estimated Expenses

\$2,200,000

\$7,900,000

\$10,100,000

Total Expenses

*** Amount Requested from City**

*** Amount from Other Sources**

*** Total Estimated Expenses**

\$2,200,000

\$7,900,000

\$10,100,000

NOTE: Revenues and Expenses must balance, and the use of requested funds must be directly related to COVID-19 recovery efforts.

Organizational Details

1. Describe the history of the organization and its current programs and activities.

At its core, WV Health Right exists specifically as an expression of the community's desire to provide basic health care services to those in need. WV Health Right provides access to primary healthcare, health education, and comprehensive medical/dental/mobile dental/vision/pharmaceutical care/behavioral health/addiction services, and referral to inpatient treatment services. Through the process of securing a variety of resources, creating a caring environment, and providing health care services and treatment, the organization works to make health care accessible to low-income underinsured and uninsured individuals. The clinic opened its doors in 1982 to serve as a provider of care to individuals experiencing homelessness throughout the city of Charleston. Nearly 40 years later, the organization is still growing stronger than ever and provides more than \$25 million of charitable health care to the region's most vulnerable population. Since 2014, WV Health Right's patient population has grown from 15,000 to just over 40,000 currently.

2. Provide the organization's mission statement/purpose.

WV Health Right's mission is to provide comprehensive quality health care to impoverished uninsured/underinsured adults regardless of insurance or financial status.

3. List any third-party references that can verify the organizations qualification or prior grant experience.

Sherri Young, DO, FAFP kanawalhd@wv.gov 304-348-6494 Senator Dr. Tom Takubo tom.takubo@wvsenate.gov 304-357-7990 Senator Glenn Jeffries glenn.jeffries@wvsenate.gov 304-357-7866

COVID-19 Impact

1. Explain the impact of the COVID-19 pandemic and how it relates to your request. For example, reduction in services, closures, increased costs, community impact, etc.

The COVID-19 pandemic brought new challenges to providing care. The additional patient load has led to a significant increase in health care professionals needed to provide testing, vaccinations, and comprehensive care to the community served. WV Health Right's response efforts have included a partnership with the Kanawha-Charleston Health Department which has provided both onsite and offsite vaccinations, COVID-19 testing at all clinic locations, and continuous follow-up care for patients affected by the virus. With the continuation of the pandemic, the clinic has implemented a massive COVID-19 testing plan that has provided testing to more than 43,000 individuals

throughout the region served. Testing includes rapid screening, traditional PCR swabs, and oral swabs. The testing process has proven to be a critical resource with managing outbreaks within our social service agencies, including the homeless service providers. Our homeless community would have had no access to services during the pandemic without the rapid screening and testing provided by the WV Health Right team. This includes all the local homeless shelters, recovery homes, and other social service agencies that provide services on a daily basis. At the height of the pandemic, the clinic was doing more than 300 swabs per day and continues to offer a daily drive-thru testing/vaccine site in the area. WV Health Right participated in several community mass vaccination events with the local health department and various other community agencies. WV Health Right provided the outdoor mobile clinics during the mass vaccination events that were held at the Charleston Coliseum and Convention Center from January to June. More than 100,000 individuals were vaccinated during this ongoing effort. WV Health Right still provides vaccinations daily and continues to send strike teams throughout the region to meet the most vulnerable population on the street. All of the critical access to care resources that have been added to an already strained clinic facility has resulted in an immediate need for the expansion project. This project is essential to providing our ongoing efforts to combat the pandemic, but it is even more crucial as our volume of patients and services continue to grow. Expansion to both the main and West Side clinics is essential to the continuance of reliable, quality health care services throughout the continuing COVID-19 pandemic and beyond.

2. If funds are being requested to replace revenue lost due to COVID-19, provide details, and attach supportive documentation.

N/A

3. If awarded, how will ARPA funding aid in the recovery from the COVID-19 pandemic?

The requested ARPA funding will help fund the expansion of both the main and West Side clinics. These expansions, once complete, will allow more patients to be treated, which means more COVID-19 diagnosis, treatment, and after care as well as additional preventative care, such as vaccinations. All of these components will aid in the recovery from the COVID-19 pandemic and help to reduce overall health disparities in minority and underserved populations.

THE APPLICANT UNDERSTANDS:

*

- 1. This application and other materials submitted to the City may constitute public records which may be subject to disclosure under the West Virginia Freedom of Information Act. Documents containing sensitive information may be marked as "confidential."**

*

- 2. Submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program, and the applicant or its representative may be subject to civil and/or criminal prosecution.**

THE APPLICANT CERTIFIES THAT:

*

- 1. I have reviewed the US Treasury guidelines regarding the eligible uses of American Rescue Plan State and Local recovery funds. <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund/request-funding>**

*

- 2. By submitting this request, I represent that I am an authorized officer, or member of the organization for which I am submitting, and the information contained in my submittal is true and correct to the best of my knowledge and belief.**

*

- 3. The information submitted to the City of Charleston ("City") in this application, and substantially in connection with this application, is true and correct.**

*

- 4. The applicant is in compliance with applicable laws, regulations, ordinances and orders applicable to it that could have an adverse material impact on the project. Adverse material impact includes lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory action by a governmental entity or inadequate capital to complete the project.**

*

- 5. The applicant is not in default under the terms and conditions of any grant or loan agreements, leases or financing arrangements with its other creditors that could have an adverse material impact on the project.**

*

6. I understand and agree that I must disclose, and will continue to disclose, any occurrence or event that could have an adverse material impact on the project.

*

7. I certify that the requested funding is needed to ensure this program/project will occur within the City limits of Charleston West Virginia.

*

8. The Board of Directors or governing body of the organization has approved submission of this application. Please attach a copy of the authorizing resolution or meeting minutes using the file upload.

* Signature

* Date

Angela Settle

11/17/2021

Authorized representative of Applicant/Organization

Format: MM/DD/YYYY

* PRINTED NAME:

Angela Settle

* TITLE OF APPLICANT:

CEO

* ORGANIZATION NAME:

WV Health Right, Inc.

Upload a File

No file chosen



The West Virginia Health Right, Inc. Board of Directors met on November 16, 2021, with a quorum present and passed the following resolution.

Be it resolved that West Virginia Health Right, Inc. Board of Directors hereby authorizes Dr. Angela Settle, Executive Director/CEO of West Virginia Health Right, Inc., to apply to the City of Charleston for American Rescue Plan Act Funds for the main building expansion project and the completion of Phases 3 and 4 and a new roof for the West Side Clinic.

On behalf of West Virginia Health Right, Inc.,

Be it also resolved that the West Virginia Health Right, Inc., Board of Directors hereby authorizes Dr. Angela Settle, Executive Director/CEO of West Virginia Health Right, Inc., to act on its behalf to enter into an agreement with the City of Charleston to receive and administer funding pursuant to the provisions of the American Rescue Plan Act program.

By: Isaac Moore

Title: Secretary

Organization: West Virginia Health Right, Inc.

Covenant House
600 Shrewsbury Street
Charleston, WV 25301
Phone: 304.414.5949

Main Location
1520 Washington Street, East
Charleston, WV 25311
Phone: 304.414.5930

West Side
511 Central Avenue
Charleston, WV 25302
Phone: 304.340.1555

WV Health Right Addition and Renovation

Construction Cost Estimate

Charleston, West Virginia

May 14, 2021



Total SF = 31,200
Addition and Renovation

DIVISION	BUILDING COMPONENT	COST PER SF	TOTALS
1.0	GENERAL CONDITIONS	\$ 32.42	\$1,011,430
2.0	SITWORK and DEMOLITION	\$ 15.67	\$488,840
3.0	CONCRETE	\$ 5.93	\$184,980
4.0	MASONRY	\$ 26.85	\$837,780
5.0	METALS	\$ 11.58	\$361,260
6.0	WOODS and PLASTICS	\$ 5.08	\$158,450
7.0	THERMAL and MOISTURE PROTECTION	\$ 12.75	\$397,790
8.0	DOORS and WINDOWS	\$ 12.99	\$405,190
9.0	FINISHES	\$ 38.73	\$1,208,240
10.0	SPECIALTIES	\$ 1.56	\$48,810
11.0	EQUIPMENT	\$ 0.26	\$8,230
12.0	FURNISHINGS	\$ 0.21	\$6,440
13.0	SPECIAL CONSTRUCTION	\$ 4.98	\$155,360
21.0	FIRE SUPPRESSION SYSTEMS	\$ 2.01	\$62,600
22.0	PLUMBING	\$ 11.09	\$345,950
23.0	HVAC	\$ 22.56	\$703,830
26.0	ELECTRICAL	\$ 37.22	\$1,161,140
31.0	EARTHWORK	\$ 8.19	\$255,400
32.0	EXTERIOR	\$ 6.36	\$198,280

SUB-TOTAL ALL TRADES	\$ 256.41	\$8,000,000
CONTINGENCY at 3%	+	\$240,000
ARCHITECTURAL and ENGINEERING FEES	+	\$520,000
FURNITURE ESTIMATE	+	\$200,000
TOTAL PROBABLE CONSTRUCTION COST		\$8,960,000

Statements concerning probable construction cost and cost estimates prepared by ZMM Architects and Engineers (ZMM) represent its judgment as a professional familiar with the construction industry. It is recognized, however, that neither ZMM nor WV Health Right has any control over the cost of labor, materials or equipment, contractors' methods of determining bid prices, or over competitive bidding and market conditions. Accordingly, ZMM does not guarantee that bids, proposals, or actual costs will not vary from any cost estimate or opinion of probable construction cost.

November 8, 2021

Dr. Angie Settle, CEO
DNP, APRN, BC, FNP
West Virginia Health Right
1520 Washington Street, East
Charleston, WV 25311

RE: Contract for Renovations to 511 Central Avenue - Phase 3 & Phase 4

Dr. Settle,

BBL Carlton is pleased to provide you this contract for interior renovations to the 511 Central Avenue Phase 3 & 4. The contract total is based on the drawing prepared by ZMM Architects & Engineers dated 10/27/21 and the detailed scope of work listed below.

All pricing includes sales tax, Insurance, Building Permit Fee, City of Charleston Review Fee, 2% City of Charleston B&O Tax, Supervision & Project Management, disposal of all demo & construction debris and weekly cleaning.

- VAT abatement & removal and encapsulate mastic (asbestos floor tile).
- Biohazard carpet removal.
- Selective demo. Existing exterior aluminum storefront and doors are to remain.
- Demo of existing stairs in Phase 3 including the interior basement wall to be able to remove the stairs and install the new stairs, install a new drywall partition at the basement to enclose the new stairs, sawcut & remove portion of 2nd floor to widen stair opening, removal & infill of the adjacent basement door to the exterior door of the stairs and demo of one set of exterior concrete steps.
- Patch holes in the existing 2nd floor and provide a new landing & concrete steps at the exterior exit of the new stairs.
- Provide and install one new pan type stairs with wall rails both sides.
- Misc. wood blocking as required.
- Plastic laminate base cabinets, plastic laminate wall cabinets, and plastic laminate countertops in Rooms 167 & 180 as per the drawings.
- 18" wide ¾" fire treated plywood shelving in Rooms 164, 172, 180 & 184.
- New 20 year EPDM roof.
- Hollow metal door frames, hollow metal doors, wood doors and door hardware as per the drawings. We are assuming the door for the Supplies Room 164 is hollow metal.
- Interior gypsum board partitions with interior wall insulation as required including furring out the perimeter walls.
- Acoustical ceilings throughout.
- Resilient LVT flooring to match Phase 1 with resilient rubber base at all areas except the Restroom and the Exercise Room. The Exercise Room will receive a different LVT flooring as selected by the Owner.
- Ceramic floor tile & base in all Restrooms.

- Ceramic wall tile in Restrooms on the wet walls only to 4 feet high.
- Painting of all new HM door frames, HM doors and gypsum board partitions.
- 6" x 6" room signage as required.
- Continuous mirror along the East wall of the Exercise Room with a ballet barre.
- Toilet accessories for each restroom as follows: dual roll toilet tissue dispenser (3 each), soap dispensers (3 each), grab bars (HC toilets only), 24" x 36" mirrors (3 each) and electric hand dryers (3 each).
- Fire extinguishers and cabinets.
- Kitchen Equipment included are the work table with prep sink, hand sink and three compartment sink.
- Wet Sprinkler system for Phase 3 and Phase 4.
- Plumbing including new plumbing fixtures, shower, domestic water piping, gas line for new HVAC units, waste & vent piping and insulation, new sewer line for phase 3 & 4 restrooms and a grease interceptor for the Work Room 182 that will sit on the floor at the 3 bowl sink.
- HVAC including two 4 ton Trane gas-electric rooftop units with condenser coil guards for Phase 3 and one 4 ton & one 3 ton Trane gas-electric rooftop units with condenser coil guards for Phase 4, wall mounted CO2 sensors, economizer, programmable stats, galvanized ductwork, bath exhaust fans for the restrooms and TAB.
- Electrical including flat panel LED lighting with normal switching for lighting control, receptacles & miscellaneous power through out, circuits & connections to rooftop units, restroom exhaust fans and hand dryers, furnish & install a 200 amp panel and feeder to the meter stack, Addressable Fire Alarm System for Phase 3 and Phase 4, 3/4" stub-ups for tele/data & TV outlets and temp. power & lighting for construction.
- Speaker audio system for the Exercise Room 170.

Exclusions/Assumptions:

- Architectural & Engineering Fees.
- Performance & Payment Bond.
- We assumed that Phase 3 & Phase 4 will be constructed during the same time period.
- Final cleaning.
- Stainless steel prep tables, coolers, freezers, stackable washer/dryer, refrigerator, copier and shower bench/seat are not included.
- Kitchen hood if required is not included.
- No sprinkler system is not included for the Basement.
- No HVAC unit included for the Data Room.
- Data & security by Owner.

Pricing Breakdown:

Phase 3 = \$588,552.00

Phase 4 = \$230,541


New Roof = \$180,907.00

Total Phase 3, Phase 4 & New Roof = \$1,000,000.00

The contract total to complete this work as described above is \$1,000,000.00 (One Million Dollars).

Accepted By:

**Dr. Angie Settle, CEO
West Virginia Health Right**



**Chuck Moore, VP
BBL Carlton**