

Designated Residential Parking Area
City of Charleston
Property Information Sheet
One Form per Property

The property owner must complete this form at least once each license year. If circumstances change during the license year (i.e., change of ownership, occupants, tenants, etc.) an updated form must be submitted within 30 days of the change.

(If you have recently purchased this property, please provide a copy of the recorded deed or a copy of the signed settlement sheet)

Property Address _____

Property Tax # _____ Property Owner _____

Owner's Phone & Mailing Address _____

Is the property Owner Occupied? ____ Yes ____ No

Total number of persons living on this property, including residents who may not be applying for a permit? (all units combined) _____

Note- If three or more unrelated individuals reside at the above address, only two will be issued an annual permit on a first-come, first-serve basis.

Please list below ALL residents of this property, including those not applying for a permit. A resident under the age of 16 may be listed as "1 non-driver under the age of 16".

FULL NAME	Apt/Unit #	Vehicle Make/Model and License

Designated Residential Parking Property Ownership Affidavit

I, _____, solemnly affirm under the penalties of perjury that I am the legal owner of the property described above, and that the information shown above is true and correct, to the best of my knowledge.

Property Owner's Signature: _____